



### **Lead Risk Assessor**

CNP was founded in 1988 to serve the unique role of a local community development funding and support intermediary for community development corporations (CDCs), and it is a vital partner to Cleveland's community revitalization efforts. In 1991 and 1992, the New Village Corporation (NVC) and Village Capital Corporation (VCC) subsidiaries, respectively, were established to further real estate development and lending in the neighborhoods.

CNP believes that CDCs are the best instruments to drive neighborhood revitalization. They are trusted partners in neighborhoods - closest to residents and small businesses, and they exist beyond the lifecycles of individual actors and political systems, allowing them to balance the immediate and long-term needs of neighborhoods. CNP's mission is to strengthen the community development ecosystem to foster the equitable revitalization of Cleveland's neighborhoods.

### **Purpose**

The Lead Safe Cleveland Coalition is a citywide initiative to address the crisis of lead poisoning in Cleveland neighborhoods through training of the lead safe workforce, managing and dispersing the grants and loans of the Lead Safe Home Fund, complete remediation, and seeking clearance certification in neighborhood housing. CNP is both an administrator of grant funding for remediation and clearance, as well as a workforce partner to support distributed neighborhood-based CDC capacity to carry out lead-safe work.

### **Role**

The Lead Risk Assessor (LRA) will conduct risk assessments and clearance tests in homes and rental properties across Cleveland neighborhoods to ensure thorough removal of lead hazards. This role requires comprehensive knowledge and experience in lead remediation procedures, safety protocols, and testing methodologies to certify properties as lead safe. Collaborating with property owners, contractors, CDCs, and other stakeholders, the LRA will ensure that mitigation work is completed properly and comprehensively. Beyond these duties, the LRA will establish rapport and trust with residents and rental property owners regarding lead safety. The position will also facilitate access to resources, education, and training provided by the LSCC, further empowering the community with knowledge and support in lead hazard prevention and management.

The Lead Risk Assessor will report to CNP Workforce Manager.

### **Key Responsibilities:**

The Lead Risk Assessor will be responsible for the following:

- Performing initial lead risk assessments in homes and rental properties in designated service areas as assigned, including visual assessment, dust and soil sampling.
- Performing final lead clearance exams in homes and rental properties where lead remediation was performed.



- Staying current with certifications and knowledge concerning lead, lead hazards, and strategies for lead remediation.
- Identify external and internal safety issues and create a scope of work for lead remediation.
- Actively working with the Lead Safe Workforce Manager, Operations Manager, Program Director, and other LRAs to assist property owners with program applications and access to other LSCC resources.
- Engaging in community outreach, establish trust, and assist residents in connecting with resources from the City of Cleveland, local nonprofits, and organizations to address lead and quality of life issues.
- Supporting the application process.
  - Assist property owners with application.
  - Document applicant communication, follow up, and make referrals as needed.
- Collecting, inputting, and tracking field data.
  - Adhere to the LSCC reporting requirements.

## **Preferred Qualifications:**

- Lead Risk Assessor license
- Renovation, Repair & Painting (RRP) Certification
- Comfort with data collection, software, and technology (such as personal computers, handheld devices, and Microsoft Office Suites) preferred
- Ability to work independently and as part of a cohort/collaborative team.
- A valid State of Ohio Driver's License is required
- Reliable transportation to conduct work is required
- One year of experience in community building, engagement, or serving clients in a social service environment.
- Experience in building or remodeling, contracting, building construction estimating, building inspection, or building/real estate management.

## **Additional Information**

- Salary range is \$47,500 - \$57,500
- CNP provides the following for employees:
  - Option to work remotely up to two days per week
  - Medical (80% of premium paid by employer), Vision (100%), and Dental (100%) Insurance available for employees and dependents; first dollar benefits contribution for out-of-pocket healthcare expenses
  - Automatic 2% contribution to 401(k)
  - Fourteen paid holidays, three weeks of vacation, and sick time
  - Generous family leave policies

# Cleveland Neighborhood Progress



## Apply

Interested applicants should provide a cover letter and resume to [careers@clevelandnp.org](mailto:careers@clevelandnp.org).