



PUBLIC ART & PLACEMAKING PROJECT MANAGER

CONTRACT POSITION 6 MONTHS WITH POTENTIAL EXTENSION

Position Summary:

The Public Art & Placemaking Project Manager will oversee the planning, coordination, and execution of week-to-week operations for programs related to placemaking and public art within the Coventry Village Special Improvement District (CVSID). This role involves strategic leadership, data-driven decision-making, and collaboration with various stakeholders to enhance the district's cultural, economic, and physical environment.

Key Responsibilities:

Placemaking & Wayfinding Program

1. Strategic Planning & Coordination:
 - Formalize agreements with project partners.
 - Conduct sourcing exploration and budget detailing for direction poles, maps, sidewalk boards, district gateways, and lighting improvements.
 - Manage a competitive bidding process for contractors and firms to execute the program.
2. Execution & Monitoring:
 - Oversee installation of placemaking elements.
 - Facilitate pre- and post-program metric assessments (e.g., dwell time, merchant sales stats, and customer surveys).
3. Stakeholder Engagement:
 - Collaborate with partners and stakeholders to align goals and expectations.

Public Art Program

1. Partnership Development:
 - Formalize agreements with project partners, including Heights Arts, ARTFUL, LAND Studio, and others.
2. Community Engagement:
 - Coordinate public engagement components, such as volunteer events, collaborations with local businesses, and community programming.
3. Project Oversight:
 - Manage installation and fabrication of multiple murals a/o art related projects within the district.
 - Develop and execute press, storytelling, and marketing strategies to amplify public art impact.

Qualifications:

- Proven experience in project management, preferably in placemaking or public art
- Strong organizational and leadership skills.
- Proficient in data collection, analysis, and reporting.
- Excellent communication and collaboration abilities.
- Familiarity with community engagement and stakeholder management.

Reports To:

Executive Director and CVSID Board of Directors.

Part-time Contract Position:

6 months with potential for extension.

PLEASE EMAIL RESUME AND COVER LETTER TO COVENTRYVILLAGESTAFF@GMAIL.COM
WITH EMAIL SUBJECT: "Public Art & Placemaking Project Manager"